

## iCare Quarterly Award Guidelines

### INTEGRIS Health Grove Hospital & INTEGRIS Health Miami Hospital

We value all of our caregivers and feel that recognition for exceptional work is important. Your nominations for Caregiver of the Quarter and Leader of the Quarter are important and we appreciate your time to submit this nomination.

#### Caregiver of the Quarter and Leader of the Quarter Nomination Guidelines:

- All full-time, regular part-time and PRN caregivers are eligible to be recognized as Caregiver of the Quarter.
  - We will recognize one caregiver at each facility.
- All supervisors and above are eligible to be recognized as Leader of the Quarter.
  - We will recognize one leader for both facilities.
- Caregiver/Leader must work at INTEGRIS Health Miami Hospital or INTEGRIS Health Grove Hospital.
- Nominations for these awards can come from any caregiver or leader.
- Must be employed with INTEGRIS Health for at least six months.
- Caregivers/leaders cannot receive the award more than once a year.
- Nominees cannot have written corrective actions in the past year.
- The following criteria will be used when selecting the award recipient:

| iCare Values  | Specific Actions  |
|---|---|
| <b>INTEGRITY</b> - Honest and consistently adheres to the highest standards of ethical and professional behavior. | <b>UNIQUE SITUATIONS</b> - A situation where a caregiver or leader goes above and beyond what is required for their job.  |
| <b>COMPASSION</b> - Kind and suspends judgment to appreciate other's perspectives and situations.                 | <b>SAFETY</b> - A procedure or idea was created to help reduce, remove, or save someone from a dangerous situation.       |
| <b>ACCOUNTABILITY</b> -Takes ownership of actions and outcomes.   | <b>INITIATIVE</b> - What initiative did the individual lead that made a significant difference in a process or procedure? |
| <b>RESPECT</b> - Embraces diversity and inclusion, and values others.   |   |
| <b>EXCELLENCE</b> - Seeks to continuously improve, leading to exceptional outcomes.                               |   |

Each honoree will receive a nomination for Caregiver of the Year or Leader of the Year!

Quarterly awards will be presented in March, June, September, and December. Nominations must be received by the 15<sup>th</sup> of the month prior to the award presentation.

**Mission:** Partnering with people to live healthier lives. **Vision:** The Most Trusted Partner for Health

**iCare Values:** Integrity, Compassion, Accountability, Respect, Excellence



## iCare Quarterly Award Nomination Form

### INTEGRIS Health Grove Hospital & INTEGRIS Health Miami Hospital

**Please provide details and specific examples for each of the categories.**

Caregiver of the Quarter or Leader of the Quarter?  Caregiver  Leader

Caregiver or Leader you are Nominating: \_\_\_\_\_

Department of Nominee: \_\_\_\_\_

Your name: \_\_\_\_\_ Your cell number: \_\_\_\_\_

Date nomination submitted: \_\_\_\_\_

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Please add additional pages if needed.

1. What iCare Value(s) did the nominee display:
  
2. What specific action(s) did the nominee demonstrate that prompted this nomination? (see award criteria).

**Nomination forms need to be turned in to administration by email or in person.**

Miami: Erin Moudy, erin.moudy@integrishealth.org  
Grove: Cathy Trewyn, cathy.trewyn@integrishealth.org

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