

## **INTEGRIS Health Careers Assistance Program Guidelines**

*STUDENTS INTERESTED IN LICENSED PRACTICAL NURSING OR REGISTERED NURSING.*

### **Target Population:**

- All INTEGRIS Health employees in their professional course work (accepted into a RN or LPN nursing program and enrolled in nursing courses) for entry to practice as a Registered Nurse or Licensed Practical Nurse.
- Community members (non-employees) in their professional course work (accepted into a RN or LPN nursing program and enrolled in nursing courses) for entry to practice as a Registered Nurse or Licensed Practical Nurse.

### **Program Assistance:**

- Maximum of \$3,000 per semester (maximum of \$6,000 per year).
- Program assistance will only be given for academic credits required by the accredited program in which the participant is currently enrolled. Participants will receive assistance for tuition, fees, and books; receipts must be provided before stipends are distributed.

### **Work Commitment Requirements:**

- MINIMUM of 2,080-hour work commitment for up to every \$6,000 of financial assistance received upon completion of program and achieving licensure.

### **Program Requirements:**

- Participants must be enrolled in the professional curriculum for an accredited Licensed Practical Nursing or Registered Nursing program.
- Participants must maintain a minimum of a 2.75 cumulative grade point average throughout the nursing program.
- Participants must provide a copy of their financial statement prior to the beginning of each semester before additional funds are awarded.
- Participants must provide a copy of their transcript or final grades at the end of each semester before additional funds are awarded.
- INTEGRIS Health Employees must have at least a “Skilled” rating on their Performance Appraisal and must not be under any disciplinary action upon application and throughout the academic program.
- Participants must meet with their advisor or attend a check-in at least **once** per semester. **If this requirement is not met, the participant will be placed on a probation period and will not receive a stipend until this requirement has been met.**
- Program participants must fulfill work commitment upon completion of education and obtaining licensure.
- If any of these requirements are not met, the participant may be placed on probation or may be terminated from the program. If termination occurs, the recipient will be required to pay back all funds awarded to INTEGRIS Health.

**Apply Here:** <https://integrishealth.org/careers/career-paths/nursing/nursing-education-opportunities>

*In addition to the INTEGRIS Health Careers Assistance Program, INTEGRIS Health FT or RPT employees who have been with INTEGRIS Health for at least 12 months are also eligible to receive tuition reimbursement according to Policy SYS-HR-140.*